

M E M O R A N D U M

TO: Governing Board Members

FROM: Tommy B. Strowd, P.E., Division Director, Operations, Maintenance and Construction

DATE: February 9, 2012

SUBJECT: Emergency Debris Monitoring Services

Background:

This contract is one component of the District's Emergency Debris Removal Operations plan for post-emergency event clean-up. This initiative will expedite the processing and disposal of emergency event related debris. The following contractor, O'Brien's Response Management, Inc. (Contract Number 4600002601), will provide monitoring services for all debris removal activities following an emergency event.

How this helps meet the District's 10-year Strategic Plan:

This contract is for emergency response only.

Funding Source:

The amount of funding for each emergency event will be approved by the Governing Board.

This Board item impacts what areas of the District, both resource areas and geography:

This item impacts Operations, Maintenance and Construction, and Emergency Management resource areas District wide. This contract will be managed by the Vegetation Management Section.

What concerns could this Board item raise?

This Request for Proposals (RFP) followed standard procurement procedures and all six of the respondents were selected by the selection committee.

Why should the Governing Board approve this item?

This contract will provide the District with an experienced company to provide the necessary monitoring services, documentation, interagency communications, and completion of reimbursement forms from available resources, i.e. Federal Emergency Management Agency (FEMA) and Natural Resources Conservation Services (NRCS). This action will put the District in compliance with FEMA guidelines for post-emergency event debris removal operations. The District does not have the in-house capacity to provide this service.

If you have any questions, please do not hesitate to call me at ext. 6998.